

## **Director of Children's and Family Ministry**

### **Emmaus' Children's Ministry Mission Statement:**

It is our mission to foster the spiritual growth of the children God has entrusted to us, through direct discipleship and by empowering parents to become the primary spiritual trainers of their children. We will provide children and their families with an understanding of the Bible and of God's gift of salvation. We will encourage children and families to grow in the grace and knowledge of Christ through prayer, intentional Scripture study and memorization, and fellowship with other believers in worship and service.

### **Summary:**

The Director of Children's Ministry, in partnership with the Christian Education Board, is responsible for the overall programming and staffing of ministries for children ages birth through fifth grades. These programs will provide opportunities for the spiritual growth of all children, including those with special needs.

### **Qualifications:**

- A passion for the spiritual transformation of children and families
- A clear testimony of faith in Jesus Christ and agreement with the Statement of Faith and the philosophy of ministry of Emmaus.
- Bachelor's degree and two years+ of related experience
- Desire and ability to provide long-term planning for the various programs in the children's ministry.
- Desire and ability to recruit, equip, and encourage adult leaders and parents in leading ministry to children and families.
- Desire and ability to partner with other church staff in coordinated events and projects.
- Desire and ability to communicate regularly with leaders and parents in speech, writing, and email.
- Familiarity with (or willingness to be trained in) Godly Play curriculum and ministry philosophy.

### **Responsibilities:**

With the support and guidance of the Children's Education Board, the Director of Children's Ministry will develop, evaluate and provide leadership for programming; recruit, train, and supervise volunteers (including ministry coordinators); select and supply curriculum for the following ministry areas:

1. Sunday School
2. Midweek programming
3. Children's Church
4. Vacation Bible School
5. Nursery

### **Other:**

- Develop, evaluate, and maintain the children's ministry budget.
- Maintain regular office hours.
- Provide a quarterly business report to the Church Chair and an annual report to the Congregation.
- Attend regular staff and ministry meetings.

- Attend regular Christian Education Board meetings.

**Relationships:**

1. Accountable to the Director of Worship and Administration and the Human Resources Board.
2. Work as a team member with other church staff, particularly the Director of Student and Family Ministries and the Pastor of Adult and Family Ministries.
3. Work with the Christian Education Board.
4. Provide consistent communication to staff, volunteers and parents.
5. Annual evaluation as part of a standard review process.